



JOB OPENING

Troup County Government

Position: Building Maintenance Custodian (PT)	Dept: Parks & Recreation	Salary: \$ 8.00/Hr.
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This position oversees the Active Life facilities and campus during evening and weekend events

Qualifications/Knowledge:

- ⇒ Must have a current valid driver's license
- ⇒ High school diploma or GED equivalent and building maintenance experience is preferred
- ⇒ Ability to communicate and relate well with others
- ⇒ Ability to count and handle money accurately
- ⇒ Ability to supervise others to complete cleaning projects
- ⇒ Must be capable of working inside and outside at various temperatures

Essential Duties and Responsibilities:

- ⇒ Opening up and closing down building (setting alarm)
- ⇒ Supervises evening and weekend programs and events
- ⇒ Collects money, documents and attendance
- ⇒ Performs a list of light maintenance on buildings and property (i.e. changing belts and hoses on vacuum, use of hand and/or power tools for minor adjustments, touch up painting)
- ⇒ Request necessary custodial supplies as needed
- ⇒ Regularly checks building systems and equipment
- ⇒ Performs all other related duties as assigned

Employment Applications will be accepted Until Filled on Troup County's website @ www.troupcountyga.org.

Job# 04042018 Building Maintenance Custodian PT

Valerie P. Heard

Valerie P. Heard, Human Resources Director

Tod Tentler

Tod Tentler, County Manager

Troup County is an Equal Opportunity Employer - Drug Free and Tobacco Free Workplace

