



# JOB OPENING

## Troup County Government

Revised

<b>Position:</b> Airport Lineworker (PT)	<b>Department:</b> Airport	<b>Salary:</b> \$13.00/Hr
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Under general supervision and instruction this position is responsible for participating in the operations, inspection and maintenance of the LaGrange Callaway Airport.

### Qualifications/Knowledge:

- ⇒ High school diploma or GED, current valid driver's license
- ⇒ Experience in servicing private, commercial, airline and military aircraft preferred
- ⇒ Knowledge of FAA rules and regulations
- ⇒ Knowledge of fuel testing procedures
- ⇒ Knowledge of aircraft fueling procedures
- ⇒ Knowledge of basic bookkeeping principles
- ⇒ Knowledge of customer service principles and practices
- ⇒ Skill in the operation of a variety of vehicles and equipment
- ⇒ Skill in the operation of hand and power tools
- ⇒ Skill in oral and written communication
- ⇒ Ability to pass lineworker certification within 2 weeks of hire date

### Essential Duties and Responsibilities:

- ⇒ Performs quality checks on aviation fuel; drains all sumps, filters and hose nozzle filters daily; tests for water and other contaminants
- ⇒ Performs daily inspections of refueling vehicles to ensure proper operation of all systems and components; performs minor repairs and informs supervisor of repair needs
- ⇒ Checks fuel levels in all tanks and refueling vehicles
- ⇒ Inspects runway and taxiway lighting, including directional signage, runway end indication lighting, etc. to ensure all lights are operational; makes repairs as needed
- ⇒ Inspects the Precision Approach Path Indicator for proper operation and alignment
- ⇒ Inspects runways and taxiways for foreign objects or debris
- ⇒ Prepares required reports and paperwork; reviews reports prepared by other staff
- ⇒ Ensures arriving aircraft are properly parked; repositions aircraft as needed
- ⇒ Greets passengers and flight crews; answers telephone and greets visitors; assists customers in the use of the self-serve tank
- ⇒ Refuels aircrafts according to flight crew orders
- ⇒ Performs airport opening and closing duties; balances cash drawer; prepares daily reports; prepares check and cash deposits
- ⇒ Maintains a variety of airport records, including tenant records, fuel records, etc.
- ⇒ Operates a fork-lift to unload aircraft cargo
- ⇒ Cuts grass and maintains the grounds at airport
- ⇒ Performs all other related duties as assigned

**Employment Applications will be accepted Until Filled on Troup County's website @ [www.troupcountyga.org](http://www.troupcountyga.org).**

Job #: 05142018 Airport Lineworker

PT

*Valerie P. Heard*

Valerie P. Heard, Human Resources Director

*Tod Tentler*

Tod Tentler, County Manager

**Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace**