

REQUEST FOR SEALED BIDS
Troup County Government Center
Light Fixture Conversion Phase I

The Board of County Commissioner of Troup County will receive sealed bids for: Light Fixture Conversion Phase I as described in the construction documents for this project. Bid documents can be obtained at www.troupcountyga.org. All bids are to be submitted in a sealed package to Troup County Purchasing Department, Attn: Diana Evans, 100 Ridley Ave., Suite 3100, LaGrange, GA 30240, no later than Wednesday, July 6, 2022 at 3:00 pm EST. The exterior of the package must be clearly marked identifying the contents of the package. Late bids will NOT be accepted.

All interested contactors are required to familiarize themselves with the bid documents, to attend a mandatory pre bid conference and tour of the site Thursday, June 16, 2022 at 11:00 am EST at the site locations of 100 Ridley Ave., LaGrange, GA 30240. All contractors are expressly prohibited from contacting the Architect, the Engineers or any County Employee other than the Director of Purchasing for the purpose of securing responses to questions about the Bid, the Bid Documents and/or any element of the Work. Questions concerning the Bid, Bid Documents and/or any element of the Work shall be sent by email to Purchasing Director at devans@troupcoco.org not later than ten days prior to the bid date. Responses to all such requests for information will be posted on the Troup County Georgia website www.troupcountyga.org. Any information secured concerning the bid through any other methodology shall not be considered valid and shall require any bid so submitted to be non-responsive.

Each response shall include one original, 3 copies and 1 electronic copy of the complete bid.

All bids shall be accompanied by a bid bond or certified funds in an amount of five percent (5%) of the Bid Amount. The successful bidder will be required to provide performance and payment bonds in an amount equal to the bid.

All sureties must either be authorized by the Insurance Commissioner of Georgia to do business in Georgia or must be on the United States Treasury's list of approved bond sureties. Proof of authorization by the Insurance Commissioner of Georgia to do business in Georgia or proof of its being on the United States Treasury's list of approved bond sureties must be included with each bond.

Each bid must include a notarized affidavit providing your E-Verify registration number, a W-9 and the Troup County vendor information form. In addition to providing the required signed and notarized contractor affidavit before any bid is considered, should the contractor use subcontractors, the contractor will secure from the subcontractor(s) attestation of each subcontractor's compliance with O.C.G.A. § 13-10-90 *et seq.* The contractor agrees to provide the Troup County Board of Commissioners with all affidavits from any subcontractor engaged to perform services under any contract

between the contractor and the Troup County Board of Commissioners within 5 business days of the subcontractor being hired. These forms are all available at <http://www.troupcountyga.org/rfp.html>

The Board of County Commissioners, Troup County reserves the right to reject any and all bids, waive any formalities and award the contract in a manner consistent with Troup County's best interest. All bids will be opened and read aloud and shall be signed by an individual with the Bidding Company authorized to execute contracts on behalf of the Bidding Company. No bid may be withdrawn for a period of 60 days after the date of the Bid Opening. The successful bidder will be required to provide performance and payment bonds in an amount equal to the bid and shall be required to provide comprehensive and liability insurance wherein the County is named as co-insured. A certificate of insurance showing workers compensation is also required.