



# JOB OPENING

## Troup County Government

<b>Position:</b> Road Superintendent	<b>Department:</b> Roads & Engineering	<b>Salary:</b> Depending on Qualifications
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Under general supervision and instruction this position is responsible for managing the construction, maintenance and repair of county roadways.

### Qualifications/Knowledge:

- ⇒ High school diploma or GED, current valid driver's license
- ⇒ Must have 3 to 5 years experience in related field
- ⇒ Knowledge of public works management principles
- ⇒ Knowledge of road construction, repair and maintenance principles
- ⇒ Knowledge of equipment operation and maintenance
- ⇒ Knowledge of budgeting and accounting principles
- ⇒ Knowledge of relevant federal and state laws, county ordinances and department policies and procedures
- ⇒ Knowledge of computers and job-related software programs
- ⇒ Skill in management and supervision
- ⇒ Skill in problem solving, prioritizing and planning
- ⇒ Skill in interpersonal relations, oral and written communication

### Essential Duties and Responsibilities:

- ⇒ Plans, prioritizes, schedules, directs, manages and supervises road construction and maintenance activities
- ⇒ Supervises and instructs supervisors on procedures and work methods
- ⇒ Prioritizes, schedules, assigns and monitors work and equipment for road maintenance projects
- ⇒ Determines material and equipment needs for road maintenance projects
- ⇒ Meets with citizens and property owners regarding road maintenance issues
- ⇒ Makes on-site inspections of work in progress
- ⇒ Patrols county roads to identify maintenance needs
- ⇒ Prepares work orders and progress reports
- ⇒ Manages the expenditure of approved funds
- ⇒ Hires, trains, assigns, directs, supervises, evaluates and disciplines personnel
- ⇒ Responds to after-hours emergencies
- ⇒ Performs all other related duties as assigned

**Employment Applications will be accepted Until Filled on Troup County's website @ [www.troupcountyga.org](http://www.troupcountyga.org).**

Job #: 08222019 Road Superintendent

Grade 19

*Valerie P. Heard*

Valerie P. Heard, Human Resources Director

*Eric Mosley*

Eric Mosley, County Manager

**Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace**